



The Oakwood Academy

ASSERTIVE MENTORING 2023-24

Student booklet

2023-24 Attendance % overview from SIMS						
Meeting 1	2	3	4	5	6	7

Student name:

Mentor:

Please refer to the latest DC overview to check student progress against targets. All appointments to be made by mentors via class charts and their chosen office/classroom. Update student attendance at every meeting and record on the front sheet.

Complete this booklet during each mentor meeting. Key dates for Year 11 are provided to remind students of important upcoming events.

Meeting 1 – w/c 11 September 2023

Set 3 autumn term targets:

Target 1:

Target 2:

Target 3:

Look at DC from July and discuss which P6 sessions are appropriate, note them below:

Period 6 sessions to attend and on which night: <ul style="list-style-type: none">•••
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Discussion of post-16 plans – contact Kary Jane if a careers interview is needed.

Post-16 plans? (college/6 th form/apprenticeship): <ul style="list-style-type: none">•••	Careers interview needed? Yes/No
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- Key dates in Year 11 – see overleaf list including Redhill sixth form open evening attendance (5th October)
- Mock revision timetable – refer to templates on the website (reminder exams start w/c 7th November)

Outline mock revision timetable:

Students to complete the template below adding in subjects:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning							
Afternoon							
Evening							

Meeting 2 – w/c 9 October 2023

Progress against targets set:

Target 1:

Target 2:

Target 3:

Revision timetable complete? Yes / No

How well is it working?

Post-16 options/aspirations (update if any changes):

Attendance to post-16 events:

Meeting 3 – w/c 13 November 2023

Progress against targets set:

Target 1:

Target 2:

Target 3:

Progress against subject targets – look at latest DC6 from 6th November and complete the table below:

Above target subjects	On target subjects	Below target subjects

Mock exam preparation:

Post-16 applications overview:

Meeting 4 – w/c 11 December 2023

Progress against targets set – review/update for Spring term:

Target 1:

Target 2:

Target 3:

Mock exam revision timetable – update below if different from earlier meetings:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning							
Afternoon							
Evening							

Mock exam preparation:

Post-16 applications overview:

Meeting 5 – w/c 19 February 2024

Parents evening appointments made for 29th February? Yes / No

Progress against targets:

Target 1:

Target 2:

Target 3:

Progress against subject targets – look at latest DC7 from 5th February and complete the table below:

Above target subjects	On target subjects	Below target subjects

Priorities for the real GCSE exams – discuss strengths & areas for development:

Strengths	Areas for development

Meeting 6 – w/c 11 March 2024

Easter revision – are they attending – Yes / No

Progress against targets:

Target 1:

Target 2:

Target 3:

Revision updates:

Post-16 options/aspirations (update if any changes):

Meeting 7 (HT4) – w/c 15 April 2023

GCSE – priorities/concerns:

Priorities	Concerns

Post-16 plans – final update:

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Year 11 Key Dates 2023/2024

College Open evenings:

11-Sep-23	Mentoring (1)
18-Sep-23	
25-Sep-23	
02-Oct-23	Redhill sixth form open evening – 5 th October
09-Oct-23	Mentoring (2)
16-Oct-23	
23-Oct-23	
30-Oct-23	
06-Nov-23	Year 11 - DC6
13-Nov-23	Mentoring (3)
20-Nov-23	
27-Nov-23	Year 11 - Review Week
04-Dec-23	
11-Dec-23	Mentoring (4)
18-Dec-23	
25-Dec-23	
01-Jan-24	
08-Jan-24	Mentoring - catch up
15-Jan-24	Year 11 Mocks
22-Jan-24	Year 11 Mocks
29-Jan-24	
05-Feb-24	Year 11 – Mock results day (DC7 and Reports)
12-Feb-24	
19-Feb-24	Mentoring (5)
26-Feb-24	Year 11 - Parents Evening – 29 th Feb
04-Mar-24	
11-Mar-24	Mentoring (6)
18-Mar-24	
25-Mar-24	
01-Apr-24	Easter revision – 2 nd & 3 rd April
08-Apr-24	
15-Apr-24	Mentoring (7)
22-Apr-24	
29-Apr-24	Year 11 commendation evening – 1 st May
06-May-24	
13-May-24	GCSE Exams
20-May-24	GCSE Exams
27-May-24	
03-Jun-24	GCSE Exams
10-Jun-24	GCSE Exams
17-Jun-24	Year 11 leavers day - TBC
July 2024	Prom (5 th July)